

Exec
5-4658

19 April 54

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Office of Scientific Intelligence T/O Proposal

1. The attached proposal (Annex A) by the Office of Scientific Intelligence has been coordinated with the Assistant Director for Personnel and the Budget Division of the Comptroller's Office.

2. It is proposed to establish an additional Intelligence Officer position on the staff of the Senior Representative [redacted]

25X1A

25X1C

The Assistant Director for Personnel has indicated in his concurrence (Annex B) that the correct title and grade of the new position would be Intelligence Officer (Physical Sciences), GS-1301.01-15. The new position is to be filled by transferring an OSI employee who is now encumbering the position of Intelligence Officer, GS-0132-15 (T/O Slot BTF48h). OSI will provide the necessary ceiling slot for the new position, and has agreed to eliminate the position of Intelligence Officer (Physical Science), GS-0132-12, T/O Slot B185. Budget Division, in its concurrence (Annex C), indicates the availability of funds for the transfer in the OSI budgets for fiscal years 1954 and 1955.

25X1A

3. Approval is recommended of the proposal to establish the new position, to transfer the ceiling slot to the Senior Representative [redacted] and to eliminate the OSI T/O position.

25X1A

[redacted]
Chief, Management Staff

ATTACHMENTS:

- Annex A - Proposal
- Annex B - Concurrence of AI/P
- Annex C - Concurrence of Budget Div.

APPROVED

Date: _____

15/1
DISTRIBUTION:

Approved For Release 2002/05/01 : CIA-RDP78-04718A000100220031-4

Acting Deputy Director
(Administration)

2-ALL/A
2-Asst. to the AD/T (Admin)

MS/RLB:ee (15 April 1954)

Office of Personnel
Chrono & Subj: *Qm5*

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